



Ledbury & District Civic Society

Registered Office:
 Burgage Hall
 Church Lane
 Ledbury
 Herefordshire
 HR8 1DW

*Butcher Row House Museum
 and Burgage Hall.*

Burgage Hall Booking Form			
Name of Organisation			
Full Address:			
Email:			
Telephone Numbers	Day	Evening	Mobile
Purpose of event			
Number attending the Event		Date(s)	
Time: (including Set up and Clear up)	From	To	
Names and Addresses of Stewards			
1.			
2.			
Emergency Contact	Name	Tel No	

Bookings are only deemed confirmed upon receipt of a completed booking form and payment.

I agree to abide by the Terms and Conditions of Hire and the Health & Safety Instructions. Signed	Date
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Please return completed form to The Booking Secretary, Burgage Hall, Church Lane, Ledbury, HR8 1DW (07977 781826)

Please make cheques payable to “Ledbury & District Society Trust Ltd”